Canadian Museum of Immigration at Pier 21

Travel and Hospitality expenses report October 1 to December 31, 2015

Name Marie Chapman Chief Executive Officer **Position**

Travel

					Other		Meals and		Total
Departure date	Return date	Destination	Purpose	Airfare	transportation	Accommodation	incidentals	Other expenses	(excluding taxes)
October 15, 2015	October 16, 2015	Ottawa	Meetings Head of Federal Agencies and Head of National Museums	326.25	136.82	204.97	147.73	-	815.77
September 24, 2015	October 1, 2015	Halifax	Local travel expenses - outreach activities	-	31.96	-	-	-	31.96
October 22, 2015	October 23, 2015	Ottawa	Speaker - Canada School of Public Service	306.25	167.98	204.97	147.73	-	826.93
November 18, 2015	November 20, 2015	Ottawa	Meetings Heads of Canadian Heritage portfolio organizations and Head of Federal Agencies. Attend Art in Embassies event	319.25	153.81	409.94	169.46	-	1,052.46
November 11, 2015	November 13, 2015	Toronto	Meetings - Donor relations	442.25	255.32	238.00	164.04	-	1,099.61
December 1, 2015	December 3, 2015	Ottawa	Speaker - Protocol Conference for Diplomats; speaker and attend Canadian Museums Association Symposium; and attend Canadian Museum of History Vikings exhibit opening	319.25	179.62	409.94	195.47	275.00	1,379.28
Total			,	1,713.25	\$ 925.51	\$ 1,467.82	\$ 824.43	\$ 275.00	\$ 5,206.01

Hospitality

			Number of	Total
Date	Location	Description	attendees	(excluding taxes)
24-Sep-15	The Bicycle Thief - Halifax	Lunch - Outreach activities	3	69.86
29-Sep-15	The Bicycle Thief - Halifax	Lunch - Outreach activities	3	89.93
1-Oct-15	The Smiling Goat - Halifax	Lunch - Outreach activities	2	26.13
Total				\$ 185.92